

Event:
EcoShopping
Consortium Meeting Agenda

To:
EcoShopping Consortium
Date:
24-25th/02/2014

From:
Kinga Horváth
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2nd Consortuim Meeting February 24-25th 2014

Croatian Chamber of Economy
(*Hrvatska gospodarska komora*)
Draškovićeva ulica 45
(*next to Hotel Sheraton*)
10000 Zagreb
Croatia

SESSION 1: Monday, February 24th 2014

Hour	Activity	Time	Partner
	PART 1: WELCOME & INTRODUCTION		
9:00 – 9:15	Welcome & Opening	15 min.	ENR
9:15 – 9:50	Consortium management issues (WP1 report)		
	- General progress	10 min.	ENR
	- Technological progress	10 min.	SOL
	- Deliverables	10 min.	ENR
	- Financial	10 min.	ENR
	- Internal platform	5 min	SOL
9:50-	Work Package reports and Deliverables progress report and action plan M1-M18: content structure, resources, cooperation (Part 1)		
9:50 – 11.05	WP2 Continuous Assessment and Standardization Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions	20 min.	SOL
	D2.1 Assessment of national building codes, EPBD implementation and standards identified (M4).	15 min.	BRE
	D2.3 Identification of European existing peri-urban commercial	10 min.	IZNAB

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	buildings stock.		
	D2.4 Owner's requirements and usage scenarios	10 min.	LAG
	D2.5 Pre-Retrofit Building Assessment (Demo characteristic and Simulation Model).	10 min.	LAG
	D2.9 Viability and feasibility report of retrofitting Technologies.	10 min.	SOL
11.05 -11.45	WP3 Envelope and Day lighting technologies Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions	20 min.	CNR
	D3.1 Specification of selected types of insulation solution based on the created data base of the different conventional and most innovative insulation technology and self-cleaning materials	10 min.	CNR
	D3.2 Day lighting requirements	10 min.	RED
11.45 –12.35	WP4 Specification of HVAC system Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions	20 min.	SYM
	D4.1 Layout of system hydraulics, technical specification of main components and operation scheme (M9)	10 min.	SYM
	D4.2 Radiant ceiling system report: technical description, engineering design and requirements. (M 18)	10 min.	GCD
	D4.3 Design of the RE powered DC heat pump system	10 min.	YASAR
12.35 – 13.00	Questions and answers		ALL
13.00 -14.00	Lunch	60 min.	
14.00 -15.00	WP5 Intelligent Automation Unit Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions	20 min.	NOVA
	D5.1 System requirements, specifications and architecture	10 min.	AIT
	D5.2 Design of fixed sensor network	10 min.	ISA

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	D5.3 Acoustic and Environmental Data Processing implementation.	10 min.	FHG
	D5.4 Environmental Data processing implementation	10 min.	ISA
15.00 -15.30	WP6 Operation and Maintenance Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions	20 min.	ANC
	D6.1 O&P Plan, alarm system requirements and specifications	10 min.	ANC
15.30 -16.00	WP7 Demonstration Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions. Presentation of the visit to the demo in December 2013. Reports, measurements and documentation done so far and planned for next 6 months.	20 min.	ENR
	D7.1 Engineering process and constructive analysis report	10 min.	ENR
16.00-16.30	WP8 Dissemination and training activities Status of the WP, technical development and achievements, internal meetings, deliverables and tasks in progress, delays and risks, integration with other WPs, problems, suggestions - Presentation of the website - Review of the project dissemination events (workshops,..) Presentation and discussion of the dissemination activities per partner (papers, events, material,...)	20 min.	IZNAB
	D8.1 The plan for the use and dissemination of foreground (PUDF)	10 min.	IZNAB

SESSION 2: Tuesday, February 25th 2014

Hour	Activity	Time	Partner

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PART 2:			
9:00 – 9:45	Administrative issues		SOL
	- Schedule of reports		
	- Schedule of reviewers		
	- Potential risks and Contingency plan		
9:45-10:45	Dissemination issues		
	Presentation of foreseen publications		
	- FHG		FHG
	- AIT		AIT
	- CNR		CNR
	- YASAR		YASAR
	- NTST		NTST
	- NOVAMINA		NOVAMINA
	- BRE		BRE
	- SMEs		
	Intellectual Property Rights (IPRs) and Exploitation Issues per partner		SOL
10:45-11:00	Next meeting		ENR
	When, where, objectives		
11:00-12.00	Questions and answers		ALL
12.00-12.10	Meeting closure		ENR

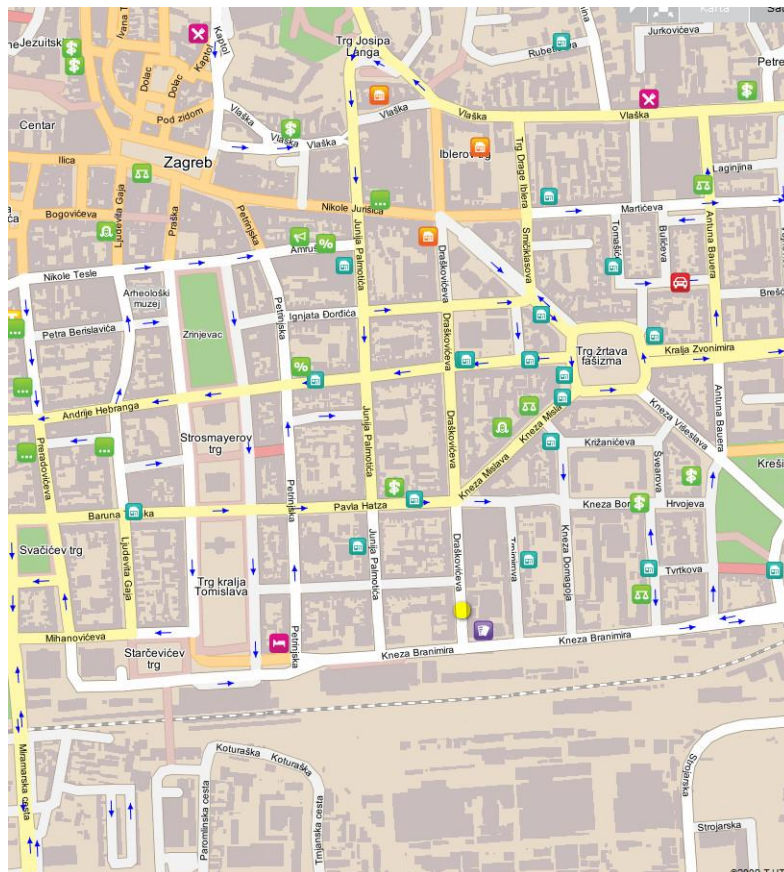
GENERAL ISSUES

- **MEETING PLACE**

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- **TRANSPORT**

Airport

Zagreb has only one airport - Zagreb Airport (also known as Pleso Airport): <http://www.zagreb-airport.hr>

Zagreb Airport has organized bus transport to and from the airport:
<http://www.plesoprijevoz.hr/zagrebzracna.html>. The buses should depart every half an hour. The ride costs about 4 euros and takes you near Zagreb center where you can take a taxi. It might be the cheapest option and also a practical one if you intend to stay in one of the mentioned hotels.

Taxis

If you choose to take a taxi from the airport, there should be waiting for you there, no need to order one. In case you ever need to call a taxi:

RADIO TAXI ZAGREB	+385 1 1777
TAXI CAMMEO	+385 1 1212
EKO TAXI	+385 1 1414

It might be a good idea to indicate in advance how you wish to pay (in kunas, euros, cash, by credit card).

- **ACCOMODATION**

Hotels near the meeting place:

Regarding your stay, we have so far had good feedback from all our partners who stayed in **Best Western Astoria** <http://www.hotelastoria.hr/index.php?lang=en> and so we trust that it is a good choice.

In addition, we could recommend a few more hotels in Zagreb center, such as:

Hotel Central <http://www.hotel-central.hr/eindex.htm>

Hotel Jagerhorn (Lovacki rog) <http://www.hotel-jagerhorn.hr/index.php?LANG=EN>

(Home pages are presented above. You could check with booking.com for additional offers.)

- **MEALS**

Lunch

Lunch break will be organized on the 1st day, Monday 24th, at 13:00. Lunch will be served at the meeting location, CCE's canteen.

Dinner

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On the evening of the 24th a dinner will be organized in city center, preferably in walking distance of the hotel(s). We would recommend restaurant Vinodol: <http://www.vinodol-zg.hr/english.html>.
Dinner will be at 20.00

2014-01-24